

HEALTH AND SAFETY FOR WORKING PARTY VOLUNTEERS

**The following points on health and safety are to be acknowledged by members attending working parties and beat maintenance for Rhyl and St Asaph Angling Association. This is to ensure that its operations and services are executed at all times, so far as is reasonably practicable, in such a manner that it will assist in ensuring the health, safety and welfare of members and persons likely to be affected by its operations.**

**Members have a duty of care to themselves and others.**

1. To enable the club's insurance policies to remain valid, no work on any Rhyl & St Asaph Angling Association water is to be undertaken by members, without first having sought the approval of a club officer. A risk assessment must be carried out and signed off by the approving officer. Work carried out without approval may not be covered by the Associations insurance policy.
2. The local riparian owner should be notified of any intended work.
3. No fires unless riparian owner approves.
4. Before undertaking any bank work, a leader and deputy is appointed.
5. The leader and deputy shall make a note of all persons who make up the working party and have their contact details at hand.
6. A first Aid kit shall be made available. Any First Aiders shall make themselves known to the leader.
7. A minimum of two (2) persons to work together at all times.
8. The leader or deputy shall have a mobile phone or other means of communication on his/her person, or access to one, at all times.
9. The leader or deputy shall know the emergency contact details and the working party location, in case the emergency services are required.
10. The leader, on arriving at the venue, shall decide whether it is safe to carry out the planned work – e.g. in the case of the river: if the current is too strong or if there are high winds that could dislodge branches from trees etc.
11. There shall be an outline plan of the work to be undertaken communicated to all in attendance.
12. In the case of all Rhyl & St Asaph Angling Association owned power tools, only those qualified to handle such equipment are entitled to operate such tools, or in special circumstances under the supervision of a competent person.
13. The qualified operator shall carry out a visual check on the equipment to ensure that it is safe to use.
14. Appropriate safety equipment to be worn at all times when operating power tools.
15. A safe working distance is to be observed when using all tools. (Be aware of others in your vicinity)
16. The leader or deputy shall instruct on the felling of any tree or limb of a tree of a size that could cause injury to others.
17. Where the working party is of such a size that it could operate as two separate groups the leader will lead one group and the deputy will lead the other. Both leader and deputy shall observe the Rhyl & St Asaph Angling Association health and safety policy.
18. Members who elect to attend working parties shall be responsible for ensuring the work they undertake is within their physical capabilities, and realise they have a duty of care to themselves and other members of the working party.
19. Good housekeeping within the working area is paramount at all times.
20. At the end of the working session the leader or deputy shall ensure that they account for all participants and all tools. They will ensure the venue is left in a clean and tidy fashion with all debris, as far as is possible, collected into neat piles and where possible rubbish will be taken away for the correct disposal.